



**Steering Committee Meeting
Wednesday, Apr. 22: 1-2:30pm**

MINUTES

1. Call to Order – 1:00PM

- 4-26-23 agenda approved and 3-22-23 minutes approved.

2. FY21 WBIF Review

- a. Craig Mell was not in attendance. Jay Riggs and Angie Hong shared the budget spreadsheets for FY21 and FY23. We have encumbered all funds for the FY21 grant and have sent in paperwork to BWSR to get our second 40% payment. Approximately 64% of the FY23 funds have been encumbered.
- b. Activity updates -
 - Pine SWCD – Hinze project was postponed until spring but will begin pre-construction meetings in the next couple of weeks.
 - CLFLWD – Wyoming street sweeping study is complete. Forest Lake internal load analysis is complete. Emily has invoiced the remainder of her admin time for the FY21 grant.
 - CMSCWD – Big Marine boat launch is in progress. CMSCWD has agreements with DNR and Washington County; is working to get agreements from the landowner and May Twp this week. Hoping to go out to bid next week. Spring streams SWA desktop analysis is almost complete.
 - Pine Co is drafting the final report for the Rock Lake SWA. Pine SWCD's work on the SWA is complete.

3. FY23 WBIF Review

- a. Activity updates –
 - Jenn and Barbara doing great work!
 - CMSCWD - Mike I and Jay met with City of Scandia Monday and will meet with Marine on St. Croix tomorrow to discuss the street sweeping plans.
 - CLFLWD – Sunrise River wetland enhancement is substantially completed. Will do final revegetation during the growing season.

4. Project Proposals & Reports

a. LSC Sweeping Incentive Requests and Recommendations (Emily) – DECIDE

Funding Request Round	City	Partner	Comprehensive Watershed Management Plan Table 5-2 and/or Table 5-3 Waterbody(ies)	Total Request for Incentive Funding (3-yr contract)	Status
Round 1	Linwood Twp	ACD	Linwood & Martin Lake, Sunrise River	\$3,630.00	Already approved
			TOTAL ROUND 1 (March SC mtg)	\$3,630.00	
			A3 BALANCE AFTER ROUND 1	\$96,449.00	
Round 2	Afton	WCD	St. Croix River and Tributaries	\$13,395.00	Submitted
	Wyoming	CLFLWD	Sunrise River and Tributaries	\$15,000.00	Submitted
	North Branch	CSWCD	Sunrise River and Tributaries	\$15,000.00	Submitted
	MSCWMO Cities Combined (8 cities)	WCD	St. Croix River and Tributaries	\$45,000.00	Submitted
			TOTAL ROUND 2 (April SC mtg)	\$88,395.00	
			A3 BALANCE AFTER ROUND 2	\$8,054.00	
Round 3	Marine on St. Croix	CMSCWD	St. Croix River and Tributaries	\$10,500.00	Still in progress; won't make 4/19 deadline, but proposing to come to May mtg
	Scandia	CMSCWD	Big Marine Lake	\$25,000.00	Still in progress; won't make 4/19 deadline, but proposing to come to May mtg
			TOTAL ROUND 3 (May SC mtg)	\$25,500.00	
			A3 BALANCE AFTER ROUND 3	-\$17,446.00	<- Discretionary budget adjustment

NOTES

- Steering Committee can recommend discretionary budget adjustments to the fiscal agent up to \$50,000. This is not a work plan revision, and this does not require action by the Policy Committee nor the partner boards.
- Recommended shift from urban structural practices. Street sweeping (urban non-structural) is a good way to achieve urban nutrient reduction goals.
- Recommendation: fully fund round 2 cities at April SC mtg, and unofficially earmark funds for round 3 cities for approval at May SC mtg. At the May SC meeting, as a Steering Committee, recommend that the fiscal agent use discretionary budget adjustment to shift the necessary spending from A2 Structural Urban BMPs to A3 Non-Structural BMPs. Necessary shift amount is pending receipt of proposals from Marine on St. Croix and Scandia, but is currently estimated at \$19,051. This would bring the remaining A2 balance to \$75,949.

All communities are requesting the total amount available. The street sweeping subcommittee is recommending that the steering committee make a discretionary budget adjustment to move \$17k in funds from urban structural to urban nonstructural to fully fund all of the current and anticipated street sweeping plans. There would still be \$77k in funds remaining in the urban structural budget for future projects.

b. City of Wyoming Enhanced Street Sweeping – CLFLWD – DECIDE

- Final Report Wyoming Enhanced Street Sweeping Analysis
- Project Request Form
 - Mike Sandiger from CLFLWD talked about the City of Wyoming plan. Would recommend two sweepings in the spring and two in the fall for high priority areas near Comfort Lake and in the downtown. Would sweep 50 miles, 4x per year. 24.5lb per year phosphorus removal.
 - The plan suggests three areas within the city where enhanced street sweeping could happen in phases and new rounds of three-year funding become available.
 - Mike Isensee – Scandia PW Director wondered if these studies consider the impact of streets with ditches or just those with storm drains?
 - CLFLWD plan only considers streets with stormwater infrastructure.

c. City of North Branch Enhanced Street Sweeping – CSWCD – DECIDE

i. Project Request Form

d. City of Afton – WCD – DECIDE

- Project Request Form

e. Middle St. Croix Watershed Management Organization – WCD – DECIDE

- Project Request Form

Karen Kill motions to approve the proposals before the steering committee today (Wyoming, North Branch, Afton, MSCWMO). Emily Heinz seconds. Voting yes = BCWD, WCD, Pine Co, CLFLWD, Pine SWCD, Isanti SWCD, Chisago Co, CMSCWD, CLFLWD, Isanti Co, Washington Co., Anoka SWCD.

Goose Creek SWA – CSWCD – DECIDE

f. Project Request Form

- Chisago SWCD is requesting \$12k in funding to support a SWA for Goose Creek. This would come out of FY23 budget and there is \$45k available.
- Mike I says this is great. Our LSC comprehensive plan calls for us to complete four SWAs per funding cycle. Thanks to Chisago SWCD for taking the initiative to do this project.
- Barb P says this is a much needed project. Goose Lake has very high P levels.
- Matt Moore motions to approve the proposal. Karen seconds. Voting yes = BCWD, WCD, Pine Co, CLFLWD, Isanti SWCD, Chisago Co, CMSCWD, CLFLWD, Isanti Co, Washington Co., Anoka SWCD. SWWD.

5. **Old Business**

a. LSC Guidance Documents (Tom) - INFO

- Tom shared the revised policies, flow-chart, and calendar for reviewing and approving projects at the 4-24-23 Policy Committee meeting. The PC “endorsed” the policies. Because we are a collaborative and not an entity they can not officially adopt policies.

b. Subcommittees – LSC Education Program (Angie) – DISCUSS

- Prior to hiring Babara and Jenn’s positions, subcommittees were formed to create the position descriptions and interview candidates. Recommendation to dissolve those subcommittees and use the EMWREP steering committee and LSC steering committee to provide input for education and outreach moving forward as part of the annual planning process.
 - LSC funding has allowed us to geographically expand outreach and education efforts conducted through EMWREP and include new audiences, such as farmers. Most northern LSC partners are also contributing financially to EMWREP.
 - New activities possible because of LSC funds = agronomy outreach (100% Jenn + 25% Barbara), MIDS outreach for local communities, expansion to northern communities (75% WBIF funded, 25% locally funded).
 - 50% of Barbara’s time is funded through EMWREP.
 - EMWREP process is to meet one-on-one with partners and hold a steering committee meeting in December/January to create each year’s education work plan.
 - LSC advisory committee would be meeting in September to create the 2024 annual plan of work. Goal = focus on education milestones in the WBIF grant work plan and making sure we’re making progress on those.

6. New Business

a. LSCP Non WBIF Reporting Form – Due May 19 (Laura) – INFO

- Laura sent out a color-coded spreadsheet to make it easier for partners to know which activities they need to report on.
 - Isanti SWCD, Chisago SWCD, CLFLWD have given Laura their info so far.
- Will need to bring our 2024 Annual Plan of Work to the ADVISORY committee in September in order to bring to the Policy Committee in October.
- Jenn asked to clarify which things she needs to report vs which activities should be reported by the partners. Laura will follow-up one-on-one.

7. Other

- Angie shared that Kelly Farms in northern Washington County announced its intention to sell ~2500 acres of land to Trust for Public Lands (1800 acres) and Washington County (685 acres). TPL will donate the land to MN DNR to become a new WMA and the county will add-on to Big Marine Regional Park. Yay!

8. Adjourn

Meeting adjourned at 2pm.