**Advisory Committee Meeting**

**Wednesday, Aug. 24: 1-2:30pm**

**NOTES**

* Matt Moore moved to approve both proposals (items 1 & 2 on the agenda). Jay Riggs seconded. The group had discussion and then voted via roll call vote. By unanimous vote, with 14 present and 2 absent, the group approved the Tree Canopy Training and Pollutant Delivery Assessment, with the note that the recording from the tree canopy training needs to be publically available after the workshop.

1. **Proposal: Tree Canopy Assessment Protocol Training with EOR ($3400)**
   * Training will be held on Aug. 31, 9-11am via zoom
   * See [Proposal from EOR](https://www.lsc1w1p.org/s/01005_0005_Tree-Canopy-Workshop_081022.pdf)
   * Friendly amendment: Language needs to be updated to allow for the recorded training to be publically available since it will be funded by the state and developed for local government.
   * The purpose of the training will be to teach people how to use the tree canopy assessment for the new street sweeping program.
   * Craig sent out an outlook calendar invitation to the Steering Committee for the training on Aug. 31
   * South Washington Watershed District just worked with EOR to created an enhanced street sweeping plan for Woodbury. This uses the same info the EOR will be sharing with the wider group.
2. **Proposal: Pollutant Delivery Assessment for Sunrise River Watershed ($27,200)**
   * See [Proposal from EOR](https://www.lsc1w1p.org/s/LSC1W1P_Phase2_Catchment_Prioritization_Proposal.pdf)
   * The goal of the first evaluation, which was just completed by EOR, was to better define the subwatershed areas that are highly connected or disconnected from the Sunrise River in Chisago and Pine Counties. The areas shaded red are contributing and white areas are not.
   * This next phase will be to conduct a pollutant delivery assessment for the Sunrise River Watershed. It will identify pollutant hot-spots for the Sunrise River within contributing subwatersheds. Once this is completed, Chisago SWCD can complete a subwatershed analysis for the Sunrise River.
   * Chisago SWCD staff will be working with EOR on this project.
3. **DRAFT FY23-25 Budget and Work Plan**
   * [Draft eLINK work plan](https://www.lsc1w1p.org/s/FY23-LSC-WBIF-Work-Plan_Full-Detail.pdf)
   * [FY23 WBIF budget options](https://www.lsc1w1p.org/s/FY23-WBIF-Budget-Options.xlsx)
   * Emily provided an overview of the work plan and budget for the group.
     + Funding categories are similar to the previous WBIF work plan but some projects have been re-numbered so that like activities are grouped together.
     + There is overlap between the FY20-23 WBIF grant and the FY23-25 WBIF grant. The new budget attempts to create consistency on the start/end dates for funding of shared services (ie. Barbara and Jennifer’s positions).
     + Two budget scenarios – one if Chisago SWCD receives the soil health grant it has applied for and one if it does not. That grant would be $200,000. Jennifer Hahn helped to develop the grant proposal.
     + Match amounts are listed but a specific match source has not been identified for every line item in the budget
       - Craig requested that CLFLWD put the majority of its match toward the FY23-25 budget because we have already nearly met our match requirement for FY20-23
       - If the Trout Brook project goes forward, there will be an additional $350,000 in local match going toward the FY20-23 grant
     + Jamie – the internal analyses and targeting analyses line items seem too low. The group had previously talked about the importance of conducting studies to allow for projects to be identified in portions of the watershed that have less data.
     + Craig – there are some set costs in the budget, which made it harder to fully fund other budget categories. It could help if the soil health grant comes through.
     + Emily – there is still a balance of $75,000 available through the FY20-22 grant for targeting analysis
     + Michelle – have there been any discussions about further narrowing our geographical focus for this next round of WBIF funding?
       - Emily – currently, the group is conducting targeting analysis and individual members are bringing forward their highest priority projects.
       - Jay – it is a little premature to narrow our focus at this point in time
       - Michelle and Barb will likely make a comment suggesting that the group narrow its focus, but it will only be a comment. Already the group is only funding projects for water bodies that were identified as priorities in the watershed.
   * Sept. 9 deadline to review and provide comments on the proposed work plan and budget to Emily. The advisory committee can then meet on Sept. 14 to approve the work plan.
   * Does the steering committee still want to meet on Sept. 28 to review other business? Or add that onto the Sept. 14 meeting after work plan approval?
     + SWWD may be bringing forward a project proposal for a ravine stabilization at St. Croix Bluffs Regional Park.
4. **Committees and project review schedule**
   * Committee membership – planning team, steering committee, policy committee
     + Subcommittees may meet on an ad hoc basis
     + Planning team: Becky and Jamie would like to step down from the planning team. Tom would like to join the planning team. Jenn will be added as well. Jamie will continue to serve in the role
   * Project review schedule
     + March, June, September
       - Craig requested that partners hold new construction project requests until March when new funding is available
       - The policy committee has requested that we bundle projects together for review to avoid funding things as first come, first serve
       - This would not apply to nonstructural projects. Ag nonstructural will be approved at a local level within the funding already allocated to each SWCD. The urban nonstructural projects will follow a different schedule.
     + The planning team will issue an official call for proposals: current and future rounds of funding
5. **Program and Project Updates**
   * **Outreach and engagement with farmers, community leaders, and shoreline landowners** (Jennifer Hahn & Barbara Heitkamp)
   * **Project updates** 
     + [Big Marine Boat Launch Sediment Plume Reduction](https://www.lsc1w1p.org/s/LSC-project-Request-Form-Big-Marine-Boat-Launch.docx) (Carnelian-Marine-St. Croix Watershed)
     + [Goose Lake Wetland Restoration](https://www.lsc1w1p.org/s/LSC-project-Request-Form-Goose-Lake-Wetland-Resto.docx) (Carnelian-Marine-St. Croix Watershed)
     + [Hinze Water and Sediment Control Basin](https://www.lsc1w1p.org/s/LSCProjectRequestForm_Hinze-WASCOB-Installations.docx) (Pine SWCD)
     + [Jones Wetland](https://www.lsc1w1p.org/s/Jones-Restoration-Project-Request-Form_rollcallvote.docx) (Pine SWCD)
     + [Jahnz Wetlands](https://www.lsc1w1p.org/s/LSCProjectRequestForm_Jahnz-wd55.docx) (Pine SWCD)
     + [Northeastern Washington CountySt. Croix and Spring Streams Subwatershed Analysis](https://www.lsc1w1p.org/s/LSCP_-NE-Wash-County-St-Croix-and-Spring-Stream-CMSCWD-Application1.docx) (Carnelian-Marine-St. Croix Watershed)
     + [Rock Lake Subwatershed Analysis](https://www.lsc1w1p.org/s/Rock-Lake-Surface-Water-Assessment3.docx) (Pine County)

Other updates:

* Craig - The grant reconciliation is complete.
* Zach – There were 100 people at the Pine SWCD’s recent farm education event that included music and food.