

**To: Lower St. Croix Watershed Partnership Steering Committee**

**From: Craig Mell, Chisago SWCD**

**Date: December 6, 2023**

**Re: CMSCWD Oak St. Project**

On February 22, 2023 the Lower St. Croix (LSC) Watershed Partnership Steering Committee recommend allocating 2023 Lower St. Croix Watershed Based Implementation Funds to complete the following project:

- a) Carnelian Marine St. Croix Watershed District
  - i. Activity: 2, Structural Urban Best Management Practices Implementation
  - ii. Description of Project: Oak Street Bioretention Basin
  - iii. Total Project Cost: \$60,000
  - iv. Grant Funds Requested: \$45,000
  - v. Total Match Provided: \$15,000

On March 28, 2023, the CSWCD Board of Supervisors approved the contact with the CMSCWD for the completion of the Oak St. Bioretention Basin as recommended by the LSC WP SC on February 22, 2023.

On October 25, 2023 the CMSCWD submitted their final invoice for the Oak Street Bioretention Basin. The final construction cost was \$50,757.56, or \$9,242.44 less than expected. The final project breakdown was as follows:

- i. Total Project Cost: \$50,757.56
- ii. Grant Funds Requested: \$45,000
- iii. Total Match Provided: \$5,757.56

In review of this payment with BWSR BC Michelle Jordan and CMSCWD Administrator Mike Isensee, it was agreed that a contract amendment would be required to reduce the amount of match from \$15,000 to \$5,757.56.

**Request to the LSC WP SC**

Motion by the LSC WP SC to recommend to the CSWCD Board to amend the contract with the CMSCWD for the Oak St. Bioretention Basin to reduce the match requirement from the CMSCWD for the Oak St. Bioretention Basin project from \$15,000 to \$5,757.56.