2023 LSC Project Process Calendar

Policy Committee meets quarterly (4th Monday of the month)

Steering Committee meets monthly (4th Wednesday of the month)

Planning Team meets monthly (2nd Wednesday of the month)

Advisory Committee meets as needed

*This calendar only shows meetings which pertain to the proposed project approval process. Additional meetings are held at the frequencies described above.*

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| January | February **2/8 Deadline**: project requests <$50K submitted to meeting facilitator (2 weeks before SC meeting)  **2/22 Steering Committee**: at regular monthly meeting consider project requests <$50K  **2/28 Deadline**: project requests >$50K submitted to meeting facilitator | March **3/24 Deadline**: LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the May application deadline  **3/22 Steering Committee**: at regular monthly meeting review project requests >$50K that are due to come to PC in April |
| April **4/17 Deadline**: Policy Committee meeting packet posted, including project requests >$50K  **4/24 Policy Committee**: at regular quarterly meeting consider project requests >$50K once per year | May **5/10 Deadline**: project requests <$50K submitted to meeting facilitator (2 weeks before SC meeting)  **5/24 Steering Committee**: at regular monthly meeting consider project requests <$50,000 | June **6/23 Deadline**: LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the August application deadline |
| July | August **8/9 Deadline**: project requests <$50K submitted to meeting facilitator (2 weeks before SC meeting)  **8/23 Steering Committee**: at regular monthly meeting consider project requests <$50,000 | September |
| October | November | December **12/22 Deadline**: LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the February application deadlines (dual notice this month – projects less than and greater than $50K) |