

# 2023 LSC Project Process Calendar

Policy Committee meets quarterly (4<sup>th</sup> Monday of the month)

Steering Committee meets monthly (4<sup>th</sup> Wednesday of the month)

Planning Team meets monthly (2<sup>nd</sup> Wednesday of the month)

Advisory Committee meets as needed

*This calendar only shows meetings which pertain to the proposed project approval process. Additional meetings are held at the frequencies described above.*

<p style="text-align: center;"><u>January</u></p>	<p style="text-align: center;"><u>February</u></p> <p><b>2/8 Deadline:</b> project requests &lt;\$50K submitted to meeting facilitator (2 weeks before SC meeting)</p> <p><b>2/22 Steering Committee:</b> at regular monthly meeting consider project requests &lt;\$50K</p> <p><b>2/28 Deadline:</b> project requests ≥\$50K submitted to meeting facilitator</p>	<p style="text-align: center;"><u>March</u></p> <p><b>3/24 Deadline:</b> LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the May application deadline</p> <p><b>3/22 Steering Committee:</b> at regular monthly meeting review project requests ≥\$50K that are due to come to PC in April</p>
<p style="text-align: center;"><u>April</u></p> <p><b>4/17 Deadline:</b> Policy Committee meeting packet posted, including project requests ≥\$50K</p> <p><b>4/24 Policy Committee:</b> at regular quarterly meeting consider project requests ≥\$50K once per year</p>	<p style="text-align: center;"><u>May</u></p> <p><b>5/10 Deadline:</b> project requests &lt;\$50K submitted to meeting facilitator (2 weeks before SC meeting)</p> <p><b>5/24 Steering Committee:</b> at regular monthly meeting consider project requests &lt;\$50,000</p>	<p style="text-align: center;"><u>June</u></p> <p><b>6/23 Deadline:</b> LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the August application deadline</p>
<p style="text-align: center;"><u>July</u></p>	<p style="text-align: center;"><u>August</u></p> <p><b>8/9 Deadline:</b> project requests &lt;\$50K submitted to meeting facilitator (2 weeks before SC meeting)</p> <p><b>8/23 Steering Committee:</b> at regular monthly meeting consider project requests &lt;\$50,000</p>	<p style="text-align: center;"><u>September</u></p>
<p style="text-align: center;"><u>October</u></p>	<p style="text-align: center;"><u>November</u></p>	<p style="text-align: center;"><u>December</u></p> <p><b>12/22 Deadline:</b> LSC partner staff will send out call for projects reminder to all partners 2 months in advance of the February application deadlines (dual notice this month – projects less than and greater than \$50K)</p>